

# Maroochydore Swans Football Club

## Guide to Player Self Registration

Please follow the following instructions to register online for our club:

### 1. Login:

- a) Go to the MyFootballClub website: [www.myfootballclub.com.au](http://www.myfootballclub.com.au)
- b) Click on “**Register Now**”
- c) Select “**Player Registration**”
- d) Choose the appropriate link to proceed to login page.
- e) Login using your FFA number and password:

**FFA Number:**

**Password:**

### 2. Start Registration

- a) Once logged in, select “**Register**”
- b) Update contact details if necessary, especially making sure the email address is current.
- c) On the next screen, enter the club name (Maroochydore Swans Football club)  
*NB: If you get a message saying there are no packages then click OK and check the club name*
- d) Select the Registration role as: “**Player**”  
*NB: If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country*
- e) Select the correct Package that applies for your registration. ***This will be the age that the player turns in 2014*** eg Person born in 2008 would register as U6.
- f) Click the “**Add**” button.
- g) Click the **Next** button at the bottom of the screen.
- h) Read and acknowledge the Terms and Conditions then click **Next**.
- i) Click on “**Pay Now**” to pay online with a credit card (VISA or MasterCard), or select “**Manual Payment at Club**” if you want to pay at our club Rego/Info day on either Saturday 1<sup>st</sup> Feb between 10 am and 2 pm or Sat 8<sup>th</sup> Feb from 3pm onwards

***NB: FULL payment must be made before a registration will be accepted.***

- j) Answer any questions on the final page and click the “**Save All Answers**” button.  
Your registration will now have been submitted and will be approved by the Club as soon as payment and ID checks (where applicable) are confirmed.

### 3. Where do I go if I need help with my registration?

Please contact **Deb Vonhoff** your registrar via e-mail [vonspot@bigpond.com](mailto:vonspot@bigpond.com) or phone 0418713900 after 4pm.

Or you can use the following resources to help you.

Visit the FAQ's page on the MyFootballClub website.

View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.

Call FFA Support Centre (02) 8020 4199 if you are having problems with your password to login